# NAVY PREMEDIATED PERSONNEL PARACHUTING (P3) Checklist

UPDATED April 2015

**Legend:**     **C = No Action Required**     **R = Corrective Action Required**
              **NA = Not Applicable to Unit**     **UA = Unable to survey**
              **PF = Feedback comments**

## SAFETY REVIEW ITEMS – ADMINISTRATION/TRAINING

1.  (ADMN01)  Does an Individual Training Record exist for each person in the command holding an Air Operations qualification?
    Reference:  COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

2.  (ADMN02)  Do the Individual Training Records contain letters of designation, copies of JQR's, certificates of graduation, and training certificates?
    Reference:  COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

3.  (ADMN03)  Are JQR's being utilized prior to designating personnel in NSW Parachutist?
    Reference:  COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

4.  (ADMN04)  Are JQR's being utilized prior to designating personnel in Static Line Jumpmaster
    Reference:  COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

5.  (ADMN05)  Are JQR's being utilized prior to designating personnel in Military Free Fall Jumpmaster
    Reference:  COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

6.  (ADMN06)  Are JQR's being utilized prior to designating personnel in Parachutist Safety Inspector
    Reference:  COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

    C    R    NA   UA   PF
    ☐ Repeat
    ☐ Significant

7.　(ADMN07)　Are JQR's being utilized prior to designating personnel in NSW Air Operations Trainer
　　　　Reference:　COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

8.　(ADMN08)　Are JQR's being utilized prior to designating personnel in NSW Air Operations Trainer Examiner
　　　　Reference:　COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

9.　(ADMN09)　Are JQR's being utilized prior to designating personnel in NSW/EOD Parachute Rigger
　　　　Reference:　COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

10.　(ADMN10)　Are JQR's being utilized prior to designating personnel in Quality Assurance Inspector (QAI)
　　　　Reference:　COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

11.　(ADMN11)　Are JQR's being utilized prior to designating personnel in DZSO/Malfunction Officer
　　　　Reference:　COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

12.　(ADMN12)　Does the Air Operations Department track the currency of personnel possessing the Static Line Parachutist qualification?
　　　　References:　OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

　　　　　　　　　　　　　　　　C　R　NA　UA　PF
　　　　　　　　　　　　　　　☐ Repeat
　　　　　　　　　　　　　　　☐ Significant

**Legend:** **C = No Action Required**     **R = Corrective Action Required**
**NA = Not Applicable to Unit**     **UA = Unable to survey**
**PF = Feedback comments**

13. (ADMN13) Does the Air Operations Department track the currency of personnel possessing the Military Free Fall Parachutist qualification?
         References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                C   R   NA  UA  PF
          ☐ Repeat
          ☐ Significant

14. (ADMN14) Does the Air Operations Department track the currency of personnel possessing the Static Line Jumpmaster qualification?
         References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                C   R   NA  UA  PF
          ☐ Repeat
          ☐ Significant

15. (ADMN15) Does the Air Operations Department track the currency of personnel possessing the Military Free Fall Jumpmaster qualification?
         References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                C   R   NA  UA  PF
          ☐ Repeat
          ☐ Significant

16. (ADMN16) Does the Air Operations Department track the currency of personnel possessing the High Altitude Physiology School (HAPS) qualification?
         References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                C   R   NA  UA  PF
          ☐ Repeat
          ☐ Significant

17. (ADMN17) Does the Air Operations Department track the currency of personnel possessing the NSW/EOD Parachute Rigger qualification?
         References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                C   R   NA  UA  PF
          ☐ Repeat
          ☐ Significant

18.  (ADMN18)  Does the Air Operations Department track the currency of personnel possessing the Quality Assurance Inspector (QAI) qualification?
              References:  OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

                                                        C    R    NA   UA   PF
                                                        ☐ Repeat
                                                        ☐ Significant

19.  (ADMN19)  Does the Air Operations Department track the currency of personnel possessing the Hazardous Cargo Certifier qualification?
              References:  COMNAVSPECWARCOMINST 3000.3 Ch.1, OPNAVINST 3501.225.

                                                        C    R    NA   UA   PF
                                                        ☐ Repeat
                                                        ☐ Significant

20.  (ADMN20)  Does the Air Operations Department track the currency of personnel possessing the Aircraft Load Planner qualification?
              References:  COMNAVSPECWARCOMINST 3000.3 Ch.1, OPNAVINST 3501.225.

                                                        C    R    NA   UA   PF
                                                        ☐ Repeat
                                                        ☐ Significant

21.  (ADMN21)  Are monthly/quarterly incentive pay reports being submitted through the chain of command?

                                                        C    R    NA   UA   PF
                                                        ☐ Repeat
                                                        ☐ Significant

22.  (ADMN22)  Are all personnel, which are receiving hazardous duty pays for Static Line and Military Free Fall, current per DOD Military Pay & Allowances Manual?
              References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-2, DOD FMR Vol.7A, Ch.24.

                                                        C    R    NA   UA   PF
                                                        ☐ Repeat
                                                        ☐ Significant

23. (ADMN23)  Are all Air Operations being conducted with personnel that are qualified and current?
        Reference:  COMNAVSPECWARCOMINST 3000.3 Ch.1.

                                        C    R    NA   UA   PF
                                        ☐ Repeat
                                        ☐ Significant

24. (ADMN24)  Are letters of designation in the Individual Training Record for Navy/Marine Corps Parachutist?
        Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

                                        C    R    NA   UA   PF
                                        ☐ Repeat
                                        ☐ Significant

25. (ADMN25)  Are letters of designation in the Individual Training Record for NSW Parachutist?
        Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

                                        C    R    NA   UA   PF
                                        ☐ Repeat
                                        ☐ Significant

26. (ADMN26)  Are letters of designation in the Individual Training Record for Static Line Jumpmaster?
        Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

                                        C    R    NA   UA   PF
                                        ☐ Repeat
                                        ☐ Significant

27. (ADMN27)  Are letters of designation in the Individual Training Record for Military Free Fall Jumpmaster?
        Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

                                        C    R    NA   UA   PF
                                        ☐ Repeat
                                        ☐ Significant

28. (ADMN28)  Are letters of designation in the Individual Training Record for NSW Air Ops Trainer?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

29. (ADMN29)  Are letters of designation in the Individual Training Record for NSW Air Ops Trainer/Examiner?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

30. (ADMN30)  Are letters of designation in the Individual Training Record for Drop Zone Safety Officer?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

31. (ADMN31)  Are letters of designation in the Individual Training Record for Malfunction Officer?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

32. (ADMN32)  Are letters of designation in the Individual Training Record for NSW/EOD Parachute Rigger?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

**Legend:**    **C = No Action Required**    **R = Corrective Action Required**
            **NA = Not Applicable to Unit**    **UA = Unable to survey**
            **PF = Feedback comments**

33.  (ADMN33)  Are letters of designation in the Individual Training Record for Quality Assurance Inspector (QAI)?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

34.  (ADMN34)  Are letters of designation in the Individual Training Record for NSW Oxygen Safety Technician?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

35.  (ADMN35)  Are letters of designation in the Individual Training Record for NSW Parachutist Safety Inspector?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

36.  (ADMN36)  Are letters of designation in the Individual Training Record for Hazardous Cargo Certifier?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

37.  (ADMN37)  Are letters of designation in the Individual Training Record for Joint Airdrop Inspector?
Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

38. (ADMN38)  Are letters of designation in the Individual Training Record for Aircraft Load Planner?
         Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

39. (ADMN39)  Does each individual qualified in Static line and or Military Free Fall parachute operations maintain a personal jump log that documents all military jumps?
         References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 3501.225.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

40. (ADMN40)  Do all Military Free Fall qualified personnel conducting operations have a current HAPS card (AF 1274)?
         Reference:  COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-3.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

41. (ADMN41)  Is ORM being completed prior to each parachute operation and kept on file for three years as historical record and lessons learned?
         Reference:  OPNAVINST 1500.75.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

42. (ADMN42)  Are all Air Operations safety briefs being conducted per established guidelines?
         References:  FM 3-21.220 Sec.8-4, ATTP 3-18.11 Appen.D, COMNAVSPECWARCOMINST 3000.3 Sec.3-12.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

43. (ADMN43)  Is the Air Operations library complete and up to date with manuals and instructions for all equipment and all procedures used at the command?
Reference:  COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

44. (ADMN44)  Are parachute related messages being maintained for action, historical record, and reference?

C    R    NA   UA   PF
☐ Repeat
☐ Significant

45. (ADMN45)  Does the paraloft have a verification process for the completion of action items from parachute related messages?

C    R    NA   UA   PF
☐ Repeat
☐ Significant

46. (ADMN46)  Does the Air Operations department maintain a current library of NSW Air Operations LTG's for qualification and training of personnel in Air Operations?
Reference:  COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

47. (ADMN47)  Are the applicable NSW Air Operations LTG's being utilized for initial qualification of DZSO/Malfunction Officer and Air Operations Trainer?
Reference:  COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

48. (ADMN48)  Are the NSW Air Operations LTG's being taught by qualified instructors?
Reference:  COMNAVSPECWARCOMINST 3000.3.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

**Legend:**   **C = No Action Required**      **R = Corrective Action Required**
                          **NA = Not Applicable to Unit**   **UA = Unable to survey**
                          **PF = Feedback comments**

---

49. (ADMN49)  Is the command fully integrated with and using the Dive Jump Reporting System (DJRS) to document all parachute operations conducted?
    References:  OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 4630.24 Sec.5-6.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

50. (ADMN50)  Does the command maintain records of jumps conducted within the past 3 years?
    References:  OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Sec.2-2.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

51. (ADMN51)  Does the command ensure submission of mishaps resulting in death or involving hospitalization of four or more personnel to the Naval Safety Center within 8 hours?
    Reference:  OPNAVINST 5102.1.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

52. (ADMN52)  Does the command ensure submission of parachute malfunctions/incidents are reported to the Naval Safety Center within 5 days following the occurrence?
    Reference:  OPNAVINST 4630.24 Sec.5-5.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

53. (ADMN53)  Does the Air Operations department keep mishap and malfunction reports on record for 5 years?
    Reference:  OPNAVINST 5102.1.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

54. (ADMN54) Does the Drop Zones (DZ) used by the unit have current DZ Surveys?

References: AFI 13-217, COMNAVSPECWARCOMINST 3000.3 Sec.2-9.

C   R   NA  UA  PF

☐ Repeat

☐ Significant

---

55. (ADMN55) Do the currently qualified parachutists meet the medical requirements for performing the duties as a military parachutist?

Reference: NAVMED P117 Ch.15.

C   R   NA  UA  PF

☐ Repeat

☐ Significant

---

56. (ADMN56) Are permissive jump orders being verified for all personnel participating in parachute operations that are not assigned under competent parachuting orders (i.e. PCS order)?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 3501.225, MILPERSMAN 1220-030.

C   R   NA  UA  PF

☐ Repeat

☐ Significant

---

57. (ADMN57) Are copies of completed refresher training documentation being filed in the individual parachutists training record?

Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-1.

C   R   NA  UA  PF

☐ Repeat

☐ Significant

---

58. (ADMN58) Do all identified jumpers within the command maintain the minimum swim qualification required to conduct water parachute jumps?

Reference: OPNAVINST 3501.225.

C   R   NA  UA  PF

☐ Repeat

☐ Significant

59.  (ADMN59)  Is parachute disentanglement training being conducted prior to each parachutist's first deliberate water jump and documented in their individual training record?
                Reference:  OPNAVINST 3501.225.

                                                    C    R   NA   UA   PF
                                                    ☐ Repeat
                                                    ☐ Significant

60.  (ADMN60)  Do all identified safety swimmers within the command, responsible for supporting deliberate parachute water jumps, maintain the minimum swim qualification required to support water parachute jumps?
                Reference:  OPNAVINST 3501.225.

                                                    C    R   NA   UA   PF
                                                    ☐ Repeat
                                                    ☐ Significant

61.  (ADMN61)  Is a current, qualified Jumpmaster giving jumpers that have a lapse of more than 6 months between jumps, jump refresher training?
                Reference:  COMNAVSPECWARCOMINST 3000.3 Appen.I.

                                                    C    R   NA   UA   PF
                                                    ☐ Repeat
                                                    ☐ Significant

62.  (ADMN62)  Does the unit have or utilize qualified medical personnel to support parachute operations?
                Reference:  COMNAVSPECWARCOMINST 3000.3 Sec.3-1.

                                                    C    R   NA   UA   PF
                                                    ☐ Repeat
                                                    ☐ Significant

## SAFETY REVIEW ITEMS – FACILITIES

63.  (FACL01)  Is the facility adequate for the security, storage and maintenance of parachutes and airdrop equipment?
                Reference:  NA 13-1-17 Ch.2 & 5.

                                                    C    R   NA   UA   PF
                                                    ☐ Repeat
                                                    ☐ Significant

64.  (FACL02)  Is there adequate lighting available to perform required
     maintenance on life saving equipment?  Light Meter Reading _____
     must be between 70 and 140fc.
               References:  NA 13-1-6.2 WP003, OSHA CFR 29 section 1926.56.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

65.  (FACL03)  Does the facility meet the requirements for climate control?
               Reference:  NA 13-1-6.2 WP003 00.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

66.  (FACL04)  Are storage areas available for non-ready for issue gear?
               Reference:  NA 13-1-17 Ch.2 & 5.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

67.  (FACL05)  Are cargo airdrop/aerial delivery parachutes and related
     equipment stored and maintained separately from any helicopter rope
     suspension equipment?
               Reference:  OPNAVINST 3501.225.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

68.  (FACL06)  Is the facility secure: Can parachutes and other life saving
     equipment be accessed by other personnel besides parachute riggers?
               References:  OPNAVINST 3501.225, AR 190/51, DA PAM 190/51.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

69.  (FACL07)  Is oxygen equipment stored or maintained on the premises, if
     so, is the area clean and are tools used safe for oxygen use?
               Reference:  TO 15X-2-6-11.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

**Legend:**     **C = No Action Required**      **R = Corrective Action Required**
                 **NA = Not Applicable to Unit**    **UA = Unable to survey**
                 **PF = Feedback comments**

70. (FACL08)  Does the facility have the proper number of wash tubs for the cleaning and rinsing of parachutes and airdrop equipment?
Reference:  NA 13-1-17 Sec.2-10.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

71. (FACL09)  Does the facility have an adequate drying facility for parachutes and airdrop equipment?
Reference:  NA 13-1-17 Sec.2-24.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

72. (FACL10)  Is there adequate and approved storage area(s) for hazardous materials?
References:  NFPA 30 Para.30.14, NAVSU Pub 573 Para.4 Sect.II, NFPA 66, NFPA 1, Para.66.14.

C    R    NA   UA   PF
☐ Repeat
☐ Significant

73. (FACL11)  Are MSDS available for all identified hazardous materials used and or stored within the paraloft?
References:  OPNAVINST 5100.23G Para.0702g(10)(b), 29 CFR 1910.1200(g)(8).

C    R    NA   UA   PF
☐ Repeat
☐ Significant

74. (FACL12)  Does the paraloft have a work request control log or record for tracking of building maintenance and historical purposes?

C    R    NA   UA   PF
☐ Repeat
☐ Significant

## SAFETY REVIEW ITEMS – OXYGEN EQUIPMENT

75. (OXYN01)  Does the paraloft have qualified Oxygen Technicians on hand to maintain the assigned oxygen equipment?
       References:  NAVSEA Maintenance Plans, COMNAVSPECWARCOMINST 3000.3 Sec.2-1.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

76. (OXYN02)  Is the oxygen equipment being maintained in an oxygen safe room?
       Reference:  TO 15X-2-6-11.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

77. (OXYN03)  Are maintenance and inspections on oxygen equipment being performed by qualified personnel and at the prescribed intervals?
       Reference:  TO 15X-2-6-11.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

78. (OXYN04)  Are the parachutists oxygen cylinders and prebreather cylinders receiving the required hydrostatic testing and inspection?
       Reference:  TO 15X-2-6-11.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

79. (OXYN05)  Is hydrostatic testing being completed by a certified and qualified agency for aviation oxygen equipment?
       Reference:  TO 15X-2-6-11.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

## SAFETY REVIEW ITEMS – PARACHUTE EQUIPMENT

80. (PARA01)  Is the command only using equipment on the ANU list?
       References:  NAVSEAINST 13512.1, OPNAVINST 3501.225.

                                                           C    R    NA   UA   PF
                                                         ☐ Repeat
                                                         ☐ Significant

**Legend:**     **C = No Action Required**      **R = Corrective Action Required**
                    **NA = Not Applicable to Unit**     **UA = Unable to survey**
                    **PF = Feedback comments**

---

81. (PARA02)  Do all parachute systems in service have a history card?
Reference:  COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

82. (PARA03)  Is the command utilizing an electronic version of the
NAVWPNCEN 13512/11, if so is all required information items on the
electronic version present and are required signatures present on the
hard copy?

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

83. (PARA04)  Are parachute history cards being filled out properly to
include, packers, QAI, maintenance and repairs?
Reference:  COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

84. (PARA05)  Are modification work orders or modification instructions on
parachute systems been completed and recorded in the history record?

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

85. (PARA06)  Have all MC-6 parachute systems that are ready for issue
been packed within prescribed repack cycles: 120 days?
References:  NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

86. (PARA07)  Have all Non-Standard parachute systems that are ready for
issue been packed within prescribed repack cycles: 180 days?
References:  NA 13-1-17 Sec.2-6, NAVSEA Maintenance Plans.

                            C    R    NA   UA   PF
                            ☐ Repeat
                            ☐ Significant

---

87. (PARA08)  Have all MT-2XX parachute systems that are ready for issue been packed within prescribed repack cycles: 182 days?
References:  NA 13-1-17 Sec.2-6, NAVSEA Maintenance Plans.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

88. (PARA09)  Have all T-11R, T-10R, G-11, G-14, and 15 FT Ext parachute systems that are ready for issue been packed within prescribed repack cycles: 365 days?
References:  NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

89. (PARA10)  Have all G-12E parachute systems that are ready for issue been packed within prescribed repack cycles: 730 days?
References:  NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

90. (PARA11)  Are all parachutes being packed and maintained according to procedures in the appropriate manuals and using QAI's?
Reference:  OPNAVINST 3501.225.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

91. (PARA12)  Are Quality Assurance Inspections being completed following the completion of maintenance?
Reference:  OPNAVINST 3501.225.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

92. (PARA13)  Do all altimeters have a history card or record?
Reference:  COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C   R   NA  UA  PF
☐ Repeat
☐ Significant

93. (PARA14)  Are altimeters tested following the procedures of the applicable technical manual and is the test documented every 90 days?
Reference:  TM 10-1670-300-20&P.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

94. (PARA16)  Are CYPRES AOD's sent back for overhaul at 4 and 8 years from the date of manufacture?
Reference:  TM 11019-12A&P.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

95. (PARA17)  Are all parachutes and equipment stored in a secure and dry environment?
References:  NA 13-1-6.2 WP003 00, NA 13-1-17 Ch.2.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

96. (PARA18)  Are parachute systems cleaned and dried following the approved methods?
Reference:  NA 13-1-17 Sec.2-10 & 2-24.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

97. (PARA19)  Are Drop Zone/Malfunction Officer boxes set up well and do they contain an up to date SOP for mishaps?
Reference:  OPNAVINST 4630.24.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

98. (PARA20)  Are all parachutes and equipment, not ready for issue, properly tagged and or removed from ready for issue gear area?
Reference:  NA 13-1-17 Ch.2 & 5.

C   R   NA   UA   PF
☐ Repeat
☐ Significant

**Legend:**    **C = No Action Required**    **R = Corrective Action Required**
    **NA = Not Applicable to Unit**    **UA = Unable to survey**
    **PF = Feedback comments**

---

99. (PARA21)  Are all parachute systems within specified service life and is this documented on history card?
    References:  TB 43-0002-4, NA 13-1-17, NAVSEA Maintenance Plans.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

100. (PARA22)  Are stencils properly placed on the parachute assembly and does the information accurately reflect the history card for that parachute?
    Reference:  Refer to specific equipment technical manual.

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

101. (PARA23)  Is there a maintenance plan tracking all upcoming maintenance due on life saving equipment?

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

102. (PARA24)  How many MC6 series parachutes were inspected?

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

103. (PARA25)  How many T-11R reserve parachutes were inspected?

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

104. (PARA26)  How many MT series main parachutes were inspected?

    C   R   NA  UA  PF
    ☐ Repeat
    ☐ Significant

---

105. (PARA27)  How many MT series reserve parachutes were inspected?

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

106. (PARA28)  How many Non-Standard main parachutes were inspected?

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

107. (PARA29)  How many Non-Standard reserve parachutes were inspected?

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

## SAFETY REVIEW ITEMS – TOOL CONTROL

108. (TCPM01)  Is Tool Control practiced in the paraloft, are tools accounted for at the beginning and end of each day maintenance is performed?
        References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

109. (TCPM02)  Are tool containers and individual tools marked and can inventories be accomplished easily?
        References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

110. (TCPM03)  Are tools that require calibration inducted into calibrations labs in a timely manor?
        Reference:  NAVSEA ULSS No. 1170417BB-781-D-O-U.

                                        C   R   NA  UA  PF
                                        ☐ Repeat
                                        ☐ Significant

**Legend:**    **C = No Action Required**    **R = Corrective Action Required**
                **NA = Not Applicable to Unit**    **UA = Unable to survey**
                **PF = Feedback comments**

111. (TCPM04)  Are tools and support equipment that require calibration that are being used on air operations equipment within their specified calibration period?
Reference:  NAVSEA ULSS No. 1170417BB-781-D-O-U.

                C   R   NA  UA  PF

☐ Repeat

☐ Significant

112. (TCPM05)  Is there a tool control log and is it utilized?
References:  NAVSEA ULSS No. 1170417BB-781-D-O-U, COMNAVSPECWARCOMINST 3000.3 Sec.2-11.

                C   R   NA  UA  PF

☐ Repeat

☐ Significant

113. (TCPM06)  Are tools that are assigned to other areas within the paraloft part of the tool control program?
References:  NAVSEA ULSS No. 1170417BB-781-D-O-U, COMNAVSPECWARCOMINST 3000.3 Sec.2-11.

                C   R   NA  UA  PF

☐ Repeat

☐ Significant

114. (TCPM07)  Do the tools that are used directly in the packing of parachute system have the required flags attached?
References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

                C   R   NA  UA  PF

☐ Repeat

☐ Significant

115. (TCPM08)  Does individual parachute packing begin and end with a tool count conducted by a designated QAI?
References:  COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

                C   R   NA  UA  PF

☐ Repeat

☐ Significant